

Decision Recording Form

Decision determined at Cabinet meeting on 9 April 2024



Cabinet members present:

Councillor Marley Bennett, Cabinet Member for Waste, Climate, Ecology and Just Transition

Marvin Rees, Mayor

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for City Economy Finance & Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Kye Dudd, Cabinet Member for Housing Services and Energy

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

Councillor Tom Renhard, Cabinet Member for Housing Delivery & Homelessness and Leader of the Labour Group

Apologies:

Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience & Floods

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Deadline date for Call-in referral 16 April 2024

(a)	Subject:	Single Homelessness Accommodation Programme (SHAP) Funding Bid (agenda item 8)
(b)	Ward:	
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Authorised, the Executive Director of Growth and Regeneration, in consultation with the Cabinet Member for Housing Delivery and Homelessness, to take all steps required to accept and spend the Single Homelessness Accommodation Programme grant funding of up to £783,255 as outlined in this report.
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>

Cabinet Member with responsibility for Housing Delivery and Homelessness



Deadline date for Call-in referral 16 April 2024

(a)	Subject:	Homelessness Prevention Grant Allocation top-up for 2024-25 (agenda item 9)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the Homelessness Prevention Grant Allocation Top up for 2024/25 of £987,720. 2. Authorised the Executive Director – Growth and Regeneration, in consultation with the Cabinet Member for Housing Delivery and Homelessness to take all steps required to accept and spend the Homelessness Prevention Grant allocation as outlined in the report, including procuring and awarding contracts (which may be over £500k) in line with the procurement routes and maximum budget envelopes set out in this report. 3. Authorised the Executive Director – Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homelessness to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report. 4. Authorised the Executive Director – Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homelessness to take all steps required to amend the planned expenditure for the grants within the overall budget envelope set out in the report. 	
(e)	Exempt Information? Open	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Housing Delivery and Homelessness



Deadline date for Call-in referral 16 April 2024

(a)	Subject:	Temporary Accommodation Update (agenda item 10)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the Full Business Case at Appendix A and exempt appendix I and the allocation of the capital budget up to £980,000, to support the delivery of the refurbishment of the city centre flats. 2. Approved the assignment of a property lease from a Registered Provider of Social Housing, pending a satisfactory property review to confirm the costs set out in the Full Business Case (£980,000). 3. Authorised the Executive Director – Growth and Regeneration in consultation with Cabinet Member with responsibility for Housing Delivery and Homelessness and the Director of Finance (S151 Officer) to take all steps required to negotiate the assignment of the property lease and procure and award contracts (which may be over the key decision threshold) for the refurbishment of the city centre flats for use as TA. 4. Authorised the Executive Director – Growth and Regeneration in consultation with Cabinet Member with responsibility for Housing Delivery and Homelessness and the Director of Finance (S151 Officer) to take all steps required to negotiate the extension of the lease with the Hospital Trust, to maximise savings through the continued use of the 24 flats for TA. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Question 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Housing Delivery and Homelessness



Item Exempt from Call-in

(a)	Subject:	Safety Valve Programme – capital funding (agenda item 11)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the full terms of the Safety Valve agreement with the Department for Education (DfE) (Appendix A3). 2. Authorised the Chief Executive in consultation with Cabinet Member for Children’s Services, Education and Equalities and the Cabinet Member City Economy Finance & Performance to take all steps required to, if successful, accept and spend the funding from the DfE’s High Needs Provision Capital Allocation (HNPCA), including procuring and awarding contracts which may be over the key decision threshold, as outlined in this report. 3. Authorised the Chief Executive in consultation with Cabinet Member for Children’s Services, Education and Equalities and the Cabinet Member for City Economy Finance & Performance Authorises to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report. 4. Authorised the Head of Strategic Procurement & Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required. 	
(e)	Exempt Information? Open	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Statement 2) Ten Public Forum Questions 3) Equalities Impact Assessment 4) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for Children’s Services, Education and Equalities



Deadline date for Call-in referral 16 April 2024

(a)	Subject:	TIBCO Maintenance Contract (agenda item 12)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the re-procurement of a compliant maintenance contract for TIBCO for a period of 3 years a total value of approximately £536,000. 2. Authorised the Director – Policy, Strategy and Digital in consultation with the Deputy Mayor – Finance, Governance, Property and Culture, to take all steps required to procure and award the contract for TIBCO for 3 years, in line with procurement routes and maximum budget outlined in this report. 3. Authorised the Head of Procurement & Contract Management to approve appropriate procurement routes to market where these not fully defined, or if changes to procurement routes are subsequently required. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 16 April 2024

(a)	Subject:	Hybrid Meeting Technology and Audio-Visual Upgrades (agenda item 13)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the Director – Policy, Strategy and Digital in consultation with the Deputy Mayor – Finance, Governance, Property and Culture, to take all steps necessary to procure and award the contract(s) for the provision of new hybrid meeting technology and audio-visual equipment for City Hall (and Incident Management Suite in 100 Temple Street) up to a total project value of £1m. 2. Noted the Digital Transformation Programme Board will govern the project and make any further non-key decisions required to complete it. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none">1) One Public Forum Statement2) One Public Forum Question3) Equalities Impact Assessment4) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 16 April 2024

(a)	Subject:	Procurement of a Legal Dynamic Purchasing System and External Legal Services (agenda item 14)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the Director: Legal and Democratic Services in consultation with the Cabinet Member City Economy, Finance & Performance to take all steps required to establish a legal services framework agreement or dynamic purchasing system (DPS) for up to 4 years and enter into any appropriate contractual arrangements with Constellia to establish the framework/DPS. 2. Authorised the Director: Legal and Democratic Services in consultation with the Cabinet Member City Economy, Finance & Performance to take all steps required to procure external legal services up to a value of circa £5.7m on a range of matters requiring external legal advice over a 5-year period commencing April 2024. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Equalites Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 16 April 2024

(a)	Subject:	Increase in Fixed Penalty Notice Rates for Fly Tipping and Graffiti (agenda item 15)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the increase in the fixed penalty for graffiti and fly posting to £500 noting the rate increases will commence on Wednesday 17 April 2024. 2. Approved the increase in the fixed penalty for fly tipping to £1,000 and the introduction of an early payment rate of £500 noting the rate increases will commence on Wednesday 17 April 2024. 3. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member for Waste, Climate, Ecology and Just Transition to take all steps required to implement the increases. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none">1) One Public Forum Statement2) Two Public Forum Questions3) Equalities Impact Assessment4) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member for Waste, Climate, Ecology and Just Transition



Deadline date for Call-in referral 16 April 2024

(a)	Subject:	Community Meals Service contract (agenda item 16)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the Executive Director Adults and Communities in consultation with the Cabinet Member Adult Social and Integrated Care System to take all steps required to procure and award the contract(s) necessary for the implementation of a supply of frozen meals from 1st October 2024 in-line with the procurement routes and maximum budget envelopes outlined in this report. 2. Authorised the Executive Director Adults and Communities in consultation with the Cabinet Member Adult Social and Integrated Care System to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope. 3. Authorised the Head of Strategic Procurement & Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Statement 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Item for Noting – Information Only

(a)	Subject:	Bristol's Anti Racism in Education Engagement Report (agenda item 17)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted Bristol's anti-racism in education engagement report at appendix A. 2. Endorsed the intention for the co-production of an Anti-Racism in Educational settings strategy with working groups chaired by leaders across Bristol. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) Equalities Impact Assessment 2) Eco Impact Assessment 	
(h)	Reason for decision: As set out in the report.	



Deputy Mayor with responsibility for Children's Services, Education and Equalities



